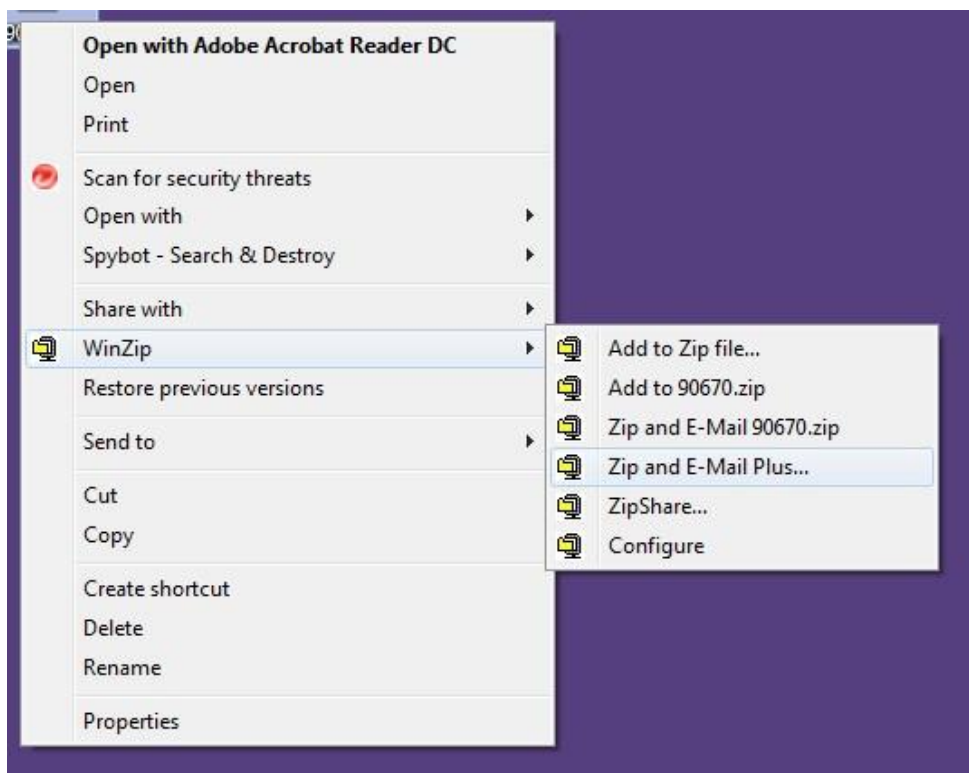


WinZip USER INSTRUCTIONS

IF YOU HAVE A DEFAULT EMAIL PROGRAM ON YOUR PC FOLLOW THE FIRST SET OF INSTRUCTION!

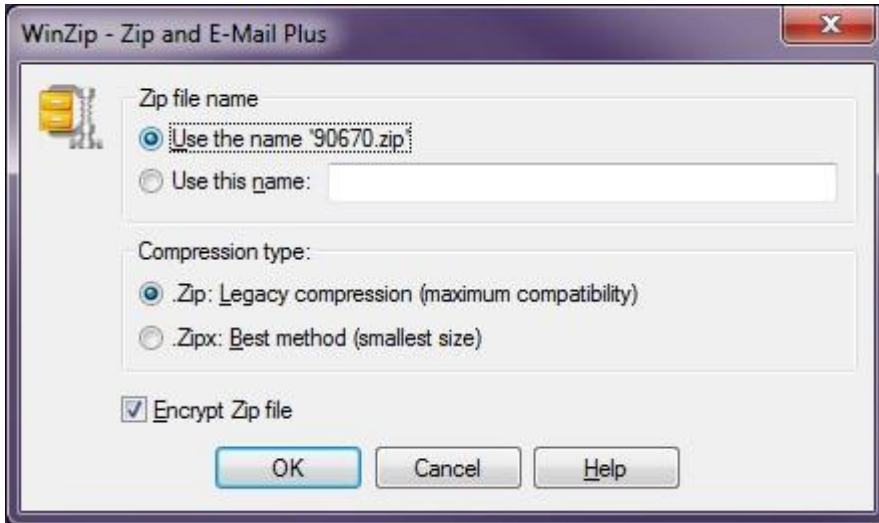
IF YOU DO NOT have a default email program and you login to Yahoo, AOL or Gmail, etc. then scroll down to the NEXT set of instructions!

- Find file on your PC/Laptop you wish to email
- Right click on file
- Move your cursor down to WinZip & then down to Zip and E-Mail Plus

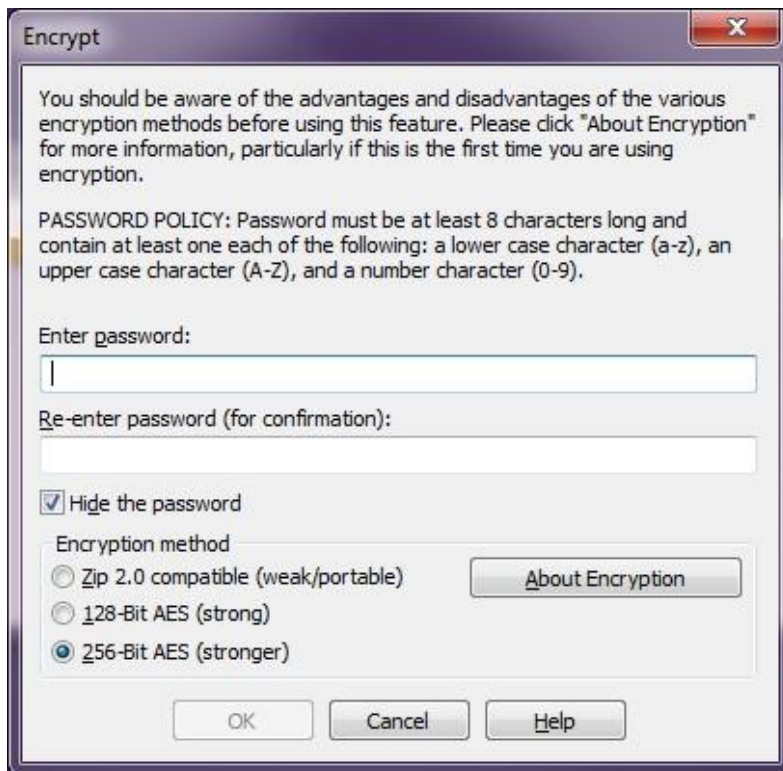


- When the Window below pops up make sure you check the Encrypt Zip File & click on OK

WinZip USER INSTRUCTIONS



- Enter the password we emailed you (in the SEPARATE email) in both password fields below.
- Make sure the 256-Bit AES option is selected & then click on OK

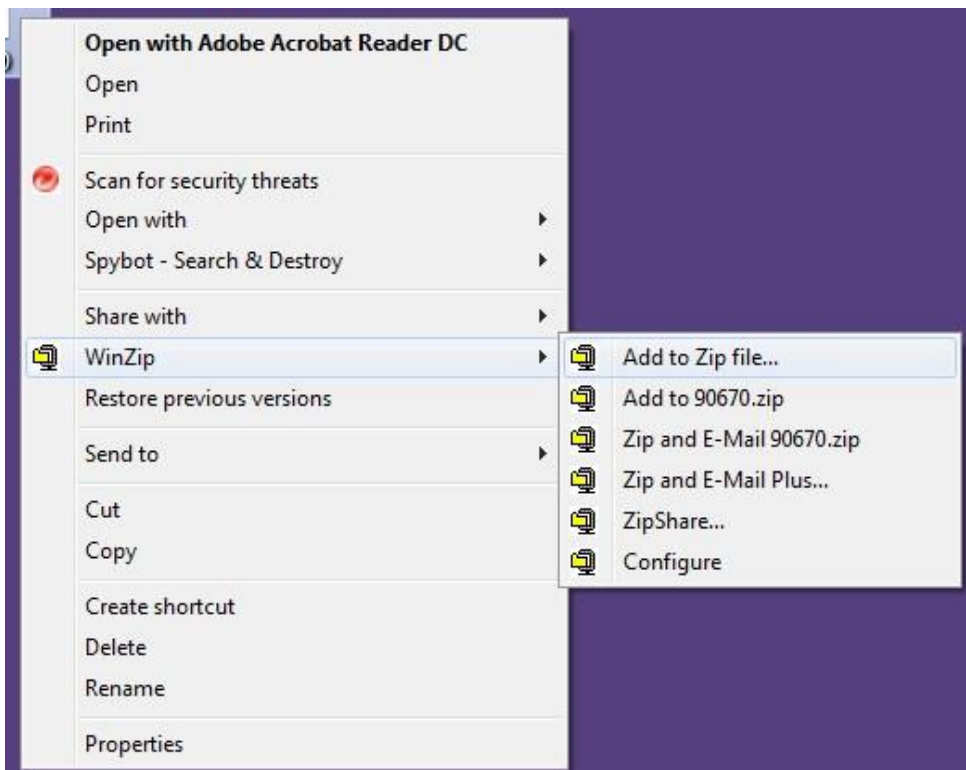


- It will then open your default email program for you to choose the email recipient
- **Subject of Email:** YOUR ORG ID HERE/Mingle Report
- **Email to:** mingle@medconnect-inc.com

WinZip USER INSTRUCTIONS

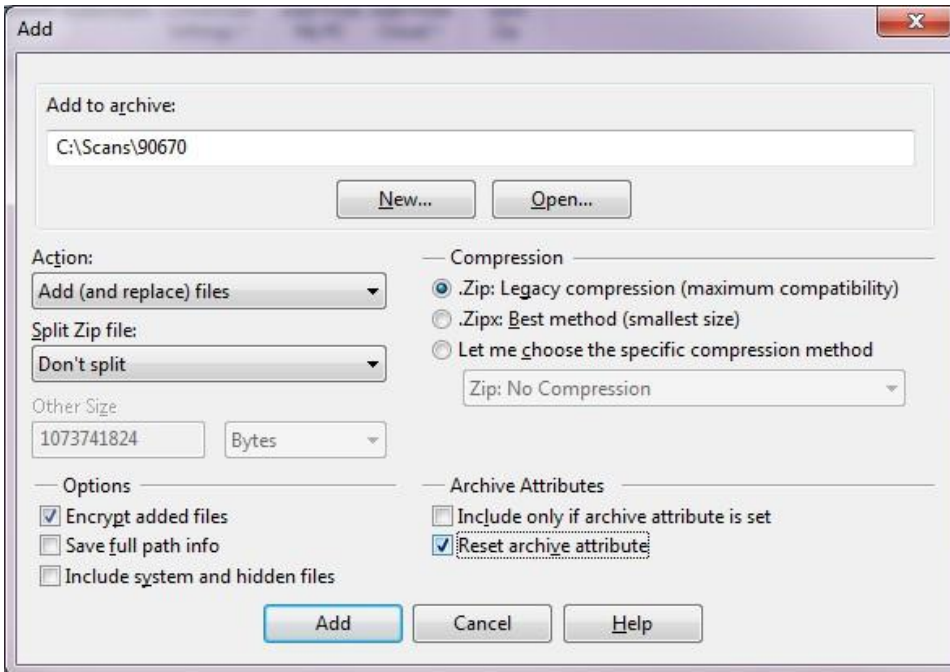
IF YOU DO NOT have a default email program and you login to Yahoo, AOL or Gmail, etc. then **USE THESE INSTRUCTIONS!**

- Find file on your PC/Laptop
- Right click & move down to WinZip then Add to Zip file



- This Window will pop up, make sure you check Encrypt added files & click Add

WinZip USER INSTRUCTIONS



- Type in the password we emailed you (in the SEPARATE email) in both password fields on window below & click OK.



PLEASE REFER BACK TO THE EMAIL TO FINISH SENDING THIS ENCRYPTED FILE!